**SHILLINGSTONE PARISH COUNCIL**

**32 Field Close, Sturminster Newton, DT10 1QW**

**Tel: 01258 472011 E-mail: Shillingstone@dorset-aptc.gov.uk**

**NOTICE OF ANNUAL MEETING OF PARISH COUNCIL**

I HEREBY GIVE YOU NOTICE that the Annual Meeting of the above Parish Council will be held at The Church Centre, Shillingstone at 7.30pm on Tuesday 7th May 2019.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

 Signed…………………………..............**David Green, Parish Clerk**

 **26 April 2019**

THIS MEETING IS OPEN TO THE PRESS AND PUBLIC

1. To elect a Chairman of the Council

2. To receive Chairman’s declaration of acceptance of office

3. To elect a Vice-Chairman of the Council.

4. To receive Vice-Chairman’s declaration of acceptance of office

5. Receive councillors Declarations of Acceptance of Office

6. To receive apologies for absence

7. To record any previously undisclosed declarations of interest and to consider any requests for dispensation

8. To approve the minutes of the Parish Council meeting held on 4th April 2019

9. Matters arising from these minutes not covered by agenda items below

10. Public session of up to 30 minutes: members of the public may raise issues:

11. To discuss change in Standing Orders to reduce quorum from 4 to 3

12. To discuss Co-option requirements for the council

13. To appoint Footpaths officer

i) To receive Footpath Officer’s report

ii) To decide any necessary action following footpath officer’s report

14. Planning

1. Clerk to report on outstanding applications
2. To consider any new applications received before the meeting:
3. To consider applications to carry out works to trees in the conservation area received before

the meeting

15. Finances

1. To approve cheques for payment

 ii) To decide on bank mandate changes

1. To decide on re-investment options for the matured bond
2. To consider grant request for Burtons Orchard

16. Play areas, recreation ground and property check

i) to consider a proposal to seek Public Works loan funding for Rec Play area improvements

ii) Action in relation to outcome of play areas condition report – clerks update

iii) Trees and hedges – Clerk to report any issues

17. Correspondence

18. To decide items for next agenda

19. To confirm time and date of next meeting: Thursday 6th June 2019 at the Church Centre